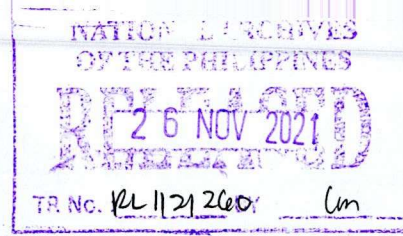


CS Form No. 9

Revised 2018



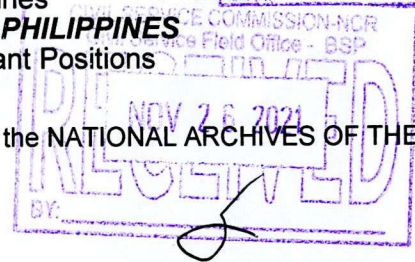
FILE COPY

Electronic copy to be submitted to the CSC FO must be in MS Excel format

Republic of the Philippines
NATIONAL ARCHIVES OF THE PHILIPPINES
 Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the NATIONAL ARCHIVES OF THE PHILIPPINES in the CSC website:



BY: Rowena G. Landingin
 ROWENA G. LANDINGIN
 OIC-HRMO

Date: 11.26.2021

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Archivist I	RMAO-NCCAC-ARV1-1-1998	10	21,205.00	Bachelor's Degree relevant to the job	none required	none required	Career Service Professional (Appropriate eligibility for Second Level Position)		ACAD-Manila
2	Archivist I	RMAO-NCCAC-ARV1-2-1998	10	21,205.00	Bachelor's Degree relevant to the job	none required	none required	Career Service Professional (Appropriate eligibility for Second Level Position)		APD-Manila

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than

DEC 06 2021

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records & Diploma.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

Marietta R. Chou
MARIETTA R. CHOU
 HRMPSB Chairperson
 1765 Paz M. Guazon Street, Paco, Manila
nap_hrm@nationalarchives.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.