

NATIONAL ARCHIVES OF THE PHILIPPINES

Training and Information Division

NOMINATION FORM

SEMINAR-WORKSHOP on "Basic Records and Archives Management" to be held on March 24-26, 2020 at La Breza Hotel, Mother Ignacia Avenue, South Triangle, Quezon City.

Please send back this form through fax, e-mail or mail to the Training & Information Division, National Archives of the Philippines, 6/F PPL Building, 1000 U.N. Avenue corner San Marcelino Street, Paco, Manila on or before March 20, 2020.

IMPORTANT:

Confirmation shall be sent upon receipt of your accomplished nomination form within the above stated date. We will only accommodate 180 participants on a first come first serve basis. Seminar fee is Php 3,900.00. Payment in cash or checks and LDDAP shall be payable to National Archives of the Philippines and deposited to NAP Account No. 0012-1130-05, Landbank, Intramuros Branch on or before registration. Payment will also be accepted at the NAP Training and Information Division, 6/F PPL Building, 1000 U.N. Avenue corner San Marcelino Street, Paco, Manila. Please bring and present your approved confirmation upon registration. NAP reserves the right to refuse walk-in/unconfirmed participants.

For registration/inquiries, please call Training and Information Division at telephone no. 8-521-6830 or email gmpapa@nationalarchives.gov.ph.

Name: Sex: Age: Birthdate: (Print surname, first name, middle name)

Gender Orientation (optional): Position/Designation:

Nickname: Civil Status: Do you belong to any ethnic group? Yes No

Vulnerability: PWD Pregnant Lactating Senior Citizen

Food Preferences:

Additional Facilities Needed:

Home Address:

Agency/Office:

Agency/Office Address:

Region:

(Area Code) +Tel. No.: Fax No.: Mobile No.:

E-mail Address:

Educational Attainment:

Table with 3 columns: Previous Records Management Training/Seminar Attended, Date, Conducting Agency

(Use separate sheet if necessary)

Present Duties and Responsibilities:

Approving Official (Name in Print & Signature) Position