



NATIONAL ARCHIVES OF THE PHILIPPINES

Pambansang Sinupan ng Pilipinas

INVITATION TO BID FOR BUYERS OF VALUELESS RECORDS FOR 2019

1. The **National Archives of the Philippines (NAP)** now invites bids from **Buyers of Valueless Records**. Delivery of the **Services** is required for twelve (12) months upon receipt of Notice to Proceed. Bidders should have completed, within **three (3) years** from the date of submission and receipt of bids, contracts similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
2. The winning bidder/s will be the Official Buyers of NAP and other Government Agencies who may avail of their services for economical reason as prescribed under Rule 8.1.1 of the NAP General Circular No. 2 dated January 20, 2009. The contracts will be awarded to bidders with Highest Calculated Responsive Bids for the particular areas of coverage: one (1) for National Capital Region, one (1) for Luzon (outside NCR), one (1) for Visayas, and one (1) for Mindanao.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as prescribed under NAP BAC Resolution No. 6 series of 2013.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183 and subject to Commonwealth Act 138.

4. Interested bidders may obtain further information from **National Archives of the Philippines** and inspect the Bidding Documents at the address given below from **8:00 am to 5:00 PM, Mondays to Fridays**.

A complete set of Bidding Documents may be acquired by interested Bidders on **February 1, 2019** from the address below and upon payment of a nonrefundable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Five Thousand Pesos (Php 5,000.00)**.

5. The **NAP BAC** will not hold a Pre-Bid Conference.

6. Bids must be delivered to the address below on or before **February 7, 2019, 9:30 a.m.** All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 15.

Bid opening shall be on **February 7, 2019, 10:00 a.m.** at the **National Archives of the Philippines, 6/F PPL Building 1000 U.N. Avenue corner San Marcelino Street, Paco, Manila.** Bids will be opened in the presence of the Bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.

7. The **National Archives of the Philippines** reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.
8. For further information, please refer to:

MAITA E. ABUNALES
BAC Secretariat Chairperson
National Archives of the Philippines
6th Floor PPL Building, 1000 U.N. Avenue
corner San Marcelino Street, Paco, Manila
Tel. Number: (02) 708-8656 / 245-3341
Email Address: nationalarchives@nationalarchives.gov.ph /
napbox2012@gmail.com
Fax Number: (02) 708-8656
Website: www.nationalarchives.gov.ph



JOCELYN G. REYES
BAC Chairperson